

Service Vouchers

Look up Supplier bill-back details

We have added a new utility option for bill back vouchers in the Supplier Invoice tab, to look for invoice/s issued against the voucher number in the invoicing module and allow user to automatically update the voucher details so that it can be saved as closed.

This utility uses the invoicing folder and branch code as specified in the branch setup \ data links tab and will try and match using the full voucher reference (branch + voucher no), just the voucher number and the voucher number excluding any leading zeros.

Click on lookup (magnifying glass)

Edit Voucher (Hof.000016)

Issue Date: 10/11/2010 Consultant: Deidre Zeuner (Sup) Our Ref:

Supplier: Quicktrav Guest House (Qsv) Supplier Ref: 123456799

Service: Accommodation (Acc) Contact: 011 4519100

Client Code: D Order No:

Pax Name: Bob Marley Pax: 1 Cell:

Client Refs: 2nd

Check In: 01/11/2010 Mon, 01 Nov 2010 Time: : Flight: Units: 1 Room

Check Out: 02/11/2010 Tue, 02 Nov 2010 Time: : Flight: Duration: 1 Room

Frgn Rate: 0.00

Exch. Rate: // 0.0000

Incl Rate/Unit: ZAR 500.00

Unit Rate Vat: Zero Rated @ 0.0%

Supplier Bill Back Invoice Details

Invoice No:

Invoice Date: 02/11/2010 Tue

Received: 02/11/2010 Tue

Memo:

Commission: 0.00

Our Invoice No:

Our Inv Date: //

Instructions:

Booking Details / Client Savings / Commission / **Supplier Invoice**

Save Re-Open Void Rates Cancel

Invoices matching voucher Hof.000016

Date	Document	Voucher	Sup	Sup Invoice	Client/Pax	Fare (Incl)	Comm (Incl)
30/08/2011	Hof\0000061.001	16AUG/18AL 083	51887539875188753987	18/(Sponge A Mr (D00001)		1,186.00	11.86
30/08/2011	Hof\0000074.001	16AUG/18AL 083	51887539865188753986	18/(Sponge R Mr (D00001)		1,186.00	11.86
30/08/2011	Hof\0000076.001	16AUG/18AL 083	51887539855188753985	18/(Sponge E Mrs (D00001)		1,186.00	11.86

Select Cancel

Select the line item from invoicing which applies to the voucher

Edit Voucher (Hof.000016)

Issue Date: 10/11/2010 Consultant: Deidre Zeuner (Sup) Our Ref: []

Supplier: Quicktrav Guest House (Qsv) Supplier Ref: 123456799

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Pax Name: Bob Marley Pax: 1 Cell: []

Client Refs: 2nd []

Check In: 01/11/2010 Mon, 01 Nov 2010 Time: [] Flight: [] Units: 1 Room

Check Out: 02/11/2010 Tue, 02 Nov 2010 Time: [] Flight: [] Duration: 1 Room

Frgn Rate: [] 0.00 Supplier Bill Back Invoice Details Memo

Exch. Rate: / / 0.0000 Invoice No: 518875398751887 Commission: 11.86

Incl Rate/Unit: ZAR 500.00 Invoice Date: 18/08/2011 Thu Our Invoice No: Hof0000061

Unit Rate Vat: Zero Rated @ 0.0% Received: 30/08/2011 Tue Our Inv Date: 30/08/2011

Instructions: []

Booking Details | Client Savings | Commission | **Supplier Invoice**

Save Re-Open Void Rates Cancel

Voucher is updated with the invoice details and closed

Voucher Register for Quick Software (General)

36 Items

Voucher	Issue Date	Status	Type	Divis	Con	Dur Ref	Supplier	Sup Ref	Grp	Serv	Passenger Names	Client Company	Grp	Order No
000001	15/01/2010	Closed	DS	Gen	Sup		Quicktrav Guest House (Qsv)	123456789		Acc	Bob Marley	(L99999)		
000002	09/11/2010	Hold	BB	Gen	Sup		Quicktrav Guest House (Qsv)	123456789		Acc	Bob Marley	Quick Software Cc (D00002)		
000003	09/11/2010	Closed	BB	Gen	Sup		Quicktrav Guest House (Qsv)	123456789		Acc	Bob Marley	Quick Software Cc (D00002)		
000004	09/11/2010	Closed	BB	Gen	Sup		Quicktrav Guest House (Qsv)	123456789		Acc	Bob Marley	Quick Software Cc (D00002)		
000005	09/11/2010	Closed	BB	Gen	Sup		Quicktrav Guest House (Qsv)	123456789		Acc	Bob Marley	Quick Software Cc (D00002)		
000006	10/11/2010	Closed	BB	Gen	Sup		Quicktrav Guest House (Qsv)	12435		Acc	Zee	Quick Software Cc (D00002)		
000007	10/11/2010	Hold	BB	Gen	Sup		Quicktrav Guest House (Qsv)	2564		Acc	Behardien/F Mrs	(L00004)		
000008	10/11/2010	Hold	BB	Gen	Sup		Quicktrav Guest House (Qsv)	fgfg		Acc	Bahr/Mickym	Sponge Bob's Cleaning Services (D00002)		
000009	10/11/2010	Voided	BB	Gen	Sup		Quicktrav Guest House (Qsv)	fr4		Acc	Van Wyk Frans Mr	Sponge Bob's Cleaning Services (D00002)		
000010	10/11/2010	Hold	BB	Gen	Sup		Quicktrav Guest House (Qsv)	fr4		Acc	Panda Panda	Sponge Bob's Cleaning Services (D00002)		
000011	10/11/2010	Hold	BB	Gen	Sup		Quicktrav Guest House (Qsv)	fr4		Acc	Jones Cathy Mrs	Sponge Bob's Cleaning Services (D00002)		
000012	10/11/2010	Hold	BB	Gen	Sup		Quicktrav Guest House (Qsv)	23990		Acc	Bahr/Danielamiss	(L00004)		
000013	10/11/2010	Hold	BB	Gen	Sup		Quicktrav Guest House (Qsv)	2567		Acc	Behardien/F Mrs	(L00003)		
000014	10/11/2010	Closed	BB	Gen	Sup		Quicktrav Guest House (Qsv)	fr4		Acc	Van Wyk Frans Mr	Quick Software Cc (D00002)		
000015	10/11/2010	Hold	BB	Gen	Sup		Quicktrav Guest House (Qsv)	fr4		Acc	Neethling Gert Mr	Sponge Bob's Cleaning Services (D00002)		
000016	10/11/2010	Closed	BB	Gen	Sup		Quicktrav Guest House (Qsv)	123456799		Acc	Bob Marley	Quick Software Cc (D00002)		
000017	10/11/2010	Hold	BB	Gen	Sup		Quicktrav Guest House (Qsv)	123456		Acc	Marti Frank Mr	Quick Software Cc (D00002)		
000018	10/11/2010	Hold	BB	Gen	Sup		Randburg Road Lodge (Rtl)	123456789		Acc	Bob Marley	Quick Software Cc (D00002)		
000019	14/12/2010	Hold	BB	Gen	Sup		4 Dunton Executive Guest House (4du)	564		Acc	Castro Julio Mr	Shell Ltd (D00011)		
000020	14/12/2010	Hold	BB	Gen	Sup		Aberfeldy B&B (Abb)	12345		Acc	Scott Chrystal Mrs	Shell Ltd (D00011)		
000021	14/12/2010	Hold	BB	Gen	Sup		Protea Hotel Bloemfontien (Phb)			Acc	Africa Zita Ms	Quick Clean (D00007)		
000022	14/12/2010	Hold	BB	Gen	Sup		City Lodge Sandton Morningside (C05)	123456		Acc	Van Rensburg Amy Miss	Sponge Bob's Cleaning Services (D00002)	s201210	
000023	15/12/2010	Hold	BB	Gen	Sup		Southern Sup. D. B. Tambo Int. Air (Ssi)	sv26539		Acc	Greenewald Colette Ms	(L00002)		
000024	15/12/2010	Hold	BB	Gen	Sup		12 Lincoln Street Guest House (Lin)	1304		Acc	Swart Andrew Mr	Behardien Farah Mev (L00004)		125212
000025	15/12/2010	Hold	BB	Gen	Sup		28 Vincent Avenue (28v)	45HU65		Acc	Jensen Mark Mr	Shell Ltd (D00011)		
000026	15/12/2010	Hold	BB	Gen	Sup		Southern Sup. The Cullinan (Sen)	00000		Acc	Thomas Conchita Ms	Quick Clean (D00007)		
000027	11/01/2011	Hold	BB	Gen	Sup		City Lodge - Randburg (Crb)	rtf4		Acc	Coetzee Numandi Miss	Sponge Bob's Cleaning Services (D00002)		
000028	11/01/2011	Hold	BB	Gen	Sup		City Lodge - Randburg (Crb)	rtf4		Acc	Kuhnert Colleen Miss	Sponge Bob's Cleaning Services (D00002)		
000029	03/02/2011	Voided	BB	Gen	Sup		City Lodge Morningside (Crm)	conf nr		Acc	Smith A Mr	Quick Software Cc (D00002)		12456987
000030	03/02/2011	Hold	BB	Gen	Sup		City Lodge Morningside (Crm)	conf nr		Acc	Smith A Mr	Quick Software Cc (D00002)		12456987
000031	28/02/2011	Closed	DS	001	Cg		City Lodge O R Tambo Airport (C10)	1234567		Acc	Smith A Mr	Quick Software Cc (D00002)		
000032	07/03/2011	Hold	BB	Gen	Sup		City Lodge - Randburg (Crb)	rtf4		Acc	Kuhnert Colleen Miss	Sponge Bob's Cleaning Services (D00002)		

New Open Invoice Void Print Report Search Filter Close

Num Caps Ins 07/11/2011 11:27:00 Sup