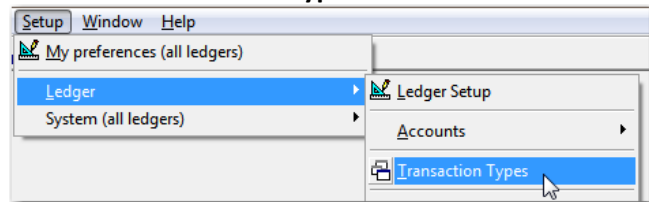



QuickTrav WinGL Vat change 14 to 15% (01/04/2018 onwards)

For each ledger that you work on that will contain 2018/04 or later transactions, open the ledger and change the following settings.

When the system prompts you for a password, please use **quick**

A: Table of transaction types



Change any 14% vat rates to 15% as per below 

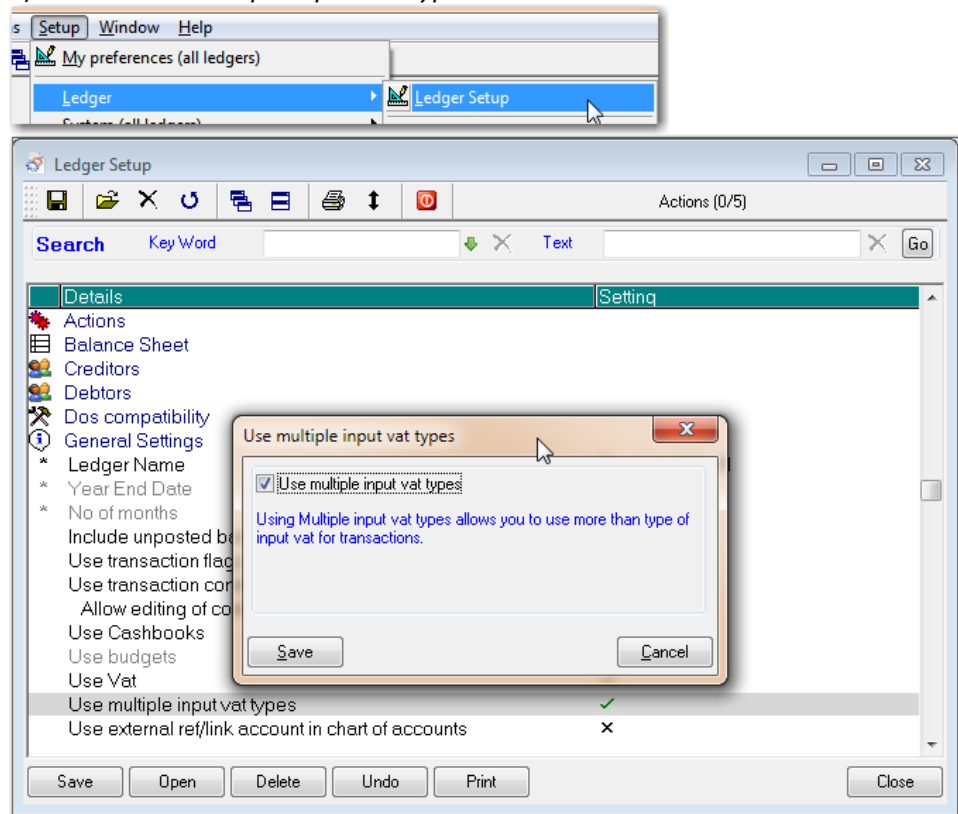
View Transaction Types

Code	Description	Dir/Credit	Standard Batch	Use Vat	Vat%	Aqir
Bsi	Bank Items	Debit	Yes	Yes	15.0	No
Chq	Cash Cheques	Debit	No	Yes	15.0	No
Dep	Deposits	Credit	No	Yes	15.0	Yes
Eft	Electronic Transfers	Debit	Yes	Yes	15.0	No
Jnl	Journals	Debit	Yes	Yes	15.0	No

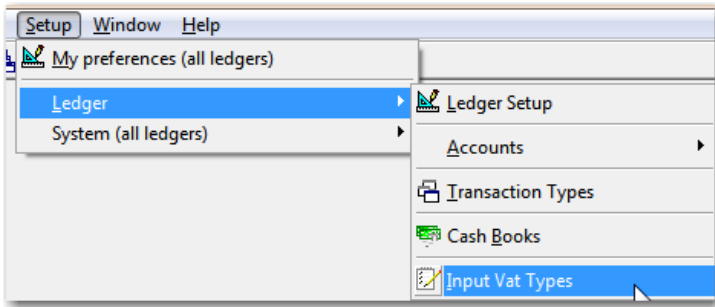
B: Multiple Vat codes

If your ledger year spans periods with different Vat rates e.g. a year ending 28/02/2019 where 14% applies to 2018/03 and 15 % from 2018/04 onwards, then you will need to be able to use both rates. To enable this, do the following:

a) Turn on *Use multiple input Vat types* as follows.



b) Edit the Vat table as follows



Increase the existing S vat rate from 14% to 15%

Create the Standard Rate 14% entry per below

Code	Name	Vat Account	Vat Rate
E	Exempt from Vat 0%	Output Vat (950/002)	0.0
O	Standard Rate 14%	Input Vat (950/001)	14.0
S	Standard Rate 15%	Output Vat (950/002)	15.0
Z	Zero rate 0%	Output Vat (950/002)	0.0

When entering a Vat split in a batch

The screenshot shows a 'Cash Cheques batch (Chq)' window with 27 items. A 'Vat Split' dialog box is open over the table. The dialog shows:

- Vat Type: [Dropdown]
- Exclusive Amount: 100.00
- Vat Amount: 15.0% (15.00)
- Incl Amount: 115.00

The background table shows the following data:

#	Period	Day	Account	Ref	Details	Amount
0000001	2018/04	11	400/ Expenses	Test 1	Test 1	100.00
0000002	2018/04	11	950/001 Input Vat	1	Test	15.00

the rate will always default to the "S" vat table rate, per above 15%

The close-up shows the 'Vat Split' dialog with 'Standard Rate 14% (O)' selected in the 'Vat Type' dropdown.

If you need to use the old rate, select the old rate from the drop down

The screenshot shows a 'Cash Cheques batch (Chq)' window with 27 items. A 'Vat Split' dialog box is open over the table. The dialog shows:

- Vat Type: Standard Rate 14% (O)
- Exclusive Amount: 100.00
- Vat Amount: 14.0% (14.00)
- Incl Amount: 114.00

The background table shows the following data:

#	Period	Day	Account	Ref	Details	Amount
0000001	2018/04	11	400/ Expenses	Test 1	Test 1	100.00
0000002	2018/04	11	950/001 Input Vat	Test 1	Test 1	15.00
0000023	2018/03	11	400/ Expenses	Test 2	Test 2	4.00
0000024	2018/03	11	950/001 Input Vat	Test 2	Test 2	14.00

In ledger years that do not required more than one Vat rate, the *Use multiple input Vat types* option can be left off / turned off.
